

2023 Academic Year (Autumn Matriculation)
Kurume University Intensive Japanese Course
(Ryugakusei Bekka)
Requirements for Application
Residents Outside of Japan



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久 留 米 大 学

Kurume University

The Philosophy of Kurume University's Bekka Foreign Students

1. Have the ability to search for what's true, what's just, and what's important.
2. Decide on one's goals and actively work toward achieving those goals.
3. Communicate with people, learn how to think about things from various points of view, and be kind to others.
4. Value various kinds of diversity, such as different cultures and languages.
5. Realize the value of the local area and culture, promote it to people around the world, and be model citizens.

Bekka Foreign Student Admission Policy (The policy for students that enter the program)

Bekka students need to:

1. Have a sufficient base level of Japanese and the study skills to learn more Japanese.
2. Have strong intentions of entering Kurume University to study after completing the Bekka program.
3. Be able to set their own study plans and focus on their studies.
4. Be able to think about things from various points of view.
5. Have an interest or appreciation of things such as Japanese culture or Japanese society.
6. Value diversity.
7. Have the necessary independent and cooperative skills for group study.

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Intensive Japanese Course (Ryugakusei Bekka)

This course is for the instruction of students in Japanese Language and Japanese culture for those who wish to matriculate to Japanese Universities or graduate schools. In particular, Kurume University faculties of Languages and Literature, Law, Economics, Commerce and their affiliated graduate schools.

The length of study is either one year or one year and a half, with matriculation in April or in the Fall semester.

1. Number of Acceptees

- One year course: 15 students (including April semester entrants and domestic entrance examinees)
- Eighteen month course: 20 students (including April semester entrants and domestic entrance examinees)

2. Requirements for Application

1) Applicants must hold foreign citizenship and meet the conditions below.

- (1) They must have received 12 years of formal education in their home country. (The equivalent of Japanese compulsory education [6 years, primary, 3 years junior high school, 3 years high school] by the time of acceptance.
- (2) For Kurume University, those who meet the requirements outlined in (1) or equivalent must have reached.

2) Applicants must have passed level N5 of the Japanese-Language Proficiency Tests sponsored by The Japan Foundation / Japan Educational Exchanges and Services (JEES) or those who are recognized as having the equivalent qualification.

- ※ After entering the university, you have to enter the dormitory for a designated period in the designated student dormitory.
- ※ Applicants who have studied in another Japanese language institute for one year after arriving in Japan are ineligible for application.
- ※ If you have a previous record that application of your CoE has been denied, you cannot start applications.

Please note that when the applicant has not obtained 12 years of formal education, Kurume University will not accept the application. For further details, contact Kurume University Entrance Examination Center.

3. Dates for Submission of Application Documents

Application Period

March 27th (Mon.) 2023 ~ April 17th (Mon) 2023 (Must be received no later than the deadline)

The applicant should prepare the following documents and submit them to Kurume University Entrance Examination Center by Monday, April 17th. Applications are not accepted on Saturdays, Sundays or Holidays.

※Those who reside in China should submit their application to Beijing Educational Exchange Center

Note: Applications cannot be accepted if they reach us after the deadline indicated above.

※Depending on international and domestic situations the entrance examination may be cancelled.

4. Method of Selection.

Selections will be made based on the submitted application documents and interviews.

As a rule, I will interview on the Internet. We may ask you to read Japanese sentences at the time of the interview. You do not need to go to Japan for an interview. Details of the interview will be communicated by E-mail from the university.

5. Application Documents *Original documents are required for all certification unless otherwise noted.*

Since the application documents will be delivered to Immigration Bureau when applying for Certificate of Eligibility, please prepare them carefully. If documents are written in a language other than Japanese, it is applicant's responsibility to attach a Japanese translation.

1. Entrance Examination Application Form (Kurume University form) **A**

The applicant must fill out the form in her/his own handwriting.

Paste a recent hatless front-facing picture taken within 3 months prior to application, in the space provided. (h. 4cm x w. 3cm)

Please fill in an alphabet full name listed in a passport.

When there is not a passport, I fill in a full name by a Romaji in order of a family name, first name, middle name.

Entry example Family Name : KURUME First Name : Taro Middle name : Michael

2. Resume (Kurume University Form) **B**

Filled in by applicant, in his/her own handwriting

In the educational background section, include school name, governing body, dates of entrance and transfer.

Where not possible to enter in the space provided, please attach a detailed description of your educational experience to the form (the same applies to the work experience section).

Fill out the form in complete detail, leaving no blanks.

3. Reason for Application (Kurume University form) **C**

The applicant must fill out the form in her/his own handwriting.

If documents are written in a language other than Japanese, it is applicant's responsibility to attach a Japanese translation.

4. Certificate of Japanese Language Proficiency

(1) Certificates related to Japanese language proficiency (original)

- ◇ Japanese Language Proficiency Test (JLPT)
- ◇ The Test of Practical Japanese (J.TEST)
- ◇ The Examination for Japanese University Admission for International Students (EJU – sponsored by JASSO (Japan Student Services Organization))

(2) Certificates concerning the Japanese language study certificate (Over 150 hours of Japanese language study)

Please submit a certification document with the following items. (original)

Not only the total learning time of the curriculum that the person has taken, but also the actual number of learning hours actually attended the class

- ① Learning period, Learning time
- ② Attendance rate
- ③ Course content
- ④ Course name
- ⑤ End target level of the course
- ⑥ Teaching materials used

5. Certificate or Diploma of Graduation (Including anticipated) from the Last School Attended (Original)*

※ See the details on p. 7-8.

6. Official Transcripts from the Last School Attended (Original) *

※ See the details on p.7-8.

7. Certificate of Enrollment

Certificate of Enrollment is required if the applicant is studying in a higher education institution (such as junior college, college, or graduate school) when applying for SJLC.

※ See the details on p. 7-8.

8. Certificate of Employment

Certificate of employment is required if the applicant has a job at the time of application. (Issuing date, address of issuing authority, name, position, contents of duties, and staff tenure should be stated clearly.) Note that the applicant should submit the certificate of employment on the latest job.

9. Letter of Guarantee (Kurume University form) D

To be filled out by the sponsor or the guarantor of expenses.

Financial sponsorship is limited to parents or the guarantor of expenses.

10. Receipt of payment of entrance examination fee. (Kurume University form) E

※ Those applying directly to Kurume University Entrance Examination Center

A receipt of the bank wire transfer must be pasted to the form.

Once submitted, the entrance examination fee is non-refundable.

11. Certification of Finances

1) Certificate for Expenses Payment (prescribed form) F

Certificate for Expenses Payment should be filled out by the sponsor in his/her own handwriting.

2) Bank Account Balance Statement of the sponsor

The balance statement should be issued by a bank and be in a currency, such as Japanese Yen or US dollar, which can be remitted to Japan.

- 3) Photocopies of the sponsor's Savings Passbook
All photocopies of the savings passbook in which the history of banking in the last year is clearly recorded are required.
※The savings passbook that can show the income is preferred.
- 4) Certificate of Yearly Income and Tax Payment Certification (through the last 3 years)
Only Tax Payment Certification (through the last 3 years) is required if the sponsor is a sole proprietor.
- 5) Certificate of Employment (or business permit / certified copy of corporate registration)
 - If the sponsor is an employee of a company, he/she should submit the certificate of employment. (Issuing date, address of issuing authority, name, position, contents of duties, and staff tenure should be stated clearly.)
 - If the sponsor is a proprietor or a corporate operator, he/she should submit the business permit or the certified copy of corporate registration in which the names of the sponsor and the company should be stated.
- 6) Documents which proves the sponsor's relationship with the applicant
The official document which proves the sponsor's relationship with the applicant, such as a copy of the family register, resident card or public certification of kinship, etc.
※As to the family registers of China or Vietnam, if the sponsor and the applicant are from the same family, copies of all pages of the family register should be submitted. In other cases, besides copies of both family registers, an explanation document should be added.
※If applicants have Chinese nationality, both copies of all pages of the family register and public certification of kinship should be submitted.

12. Identification Documents (all relevant documents should be submitted)

- 1) Photocopies of the family register (family registry or Certificate of Registration)
If the applicant is from China, the photocopies of the family register (or of temporary residence permit if the residing address is different from the one in family register) should be enclosed.
- 2) Photocopies of ID or passport
The applicant who has a passport should submit the photocopies of the pages in which the name of the applicant and all previous records of entry into and departure from Japan appear.

6. Entrance Examination Fee and Method of Payment

**If you would like to apply, please contact the following.
I will tell you how to transfer the entrance examination Fee.**

This can be done either by telephone 081-942-44-2160, or by e-mail: nyushi@kurume-u.ac.jp

※Once fees are submitted, they are non-refundable.

◇Entrance Examination Fee ¥10,000 (Japanese Yen)

Pay with commission fee in JPY

- Paste proof of transfer of funds with official seal to the Receipt of Payment for Entrance Examination Form provided by Kurume University when submitting application.
- After remittance, notify the university. Upon receipt of funds, the university will notify you. Applications lacking the proper payment will not be processed.
Once fees are submitted, they are non-refundable.
- ※For those residing in China, fees must be submitted along with application documents to Beijing Educational Exchange Center. (Also in Japanese yen)
- Handling charges connected with transfer of remittance are the responsibility of the applicant.

7. Application Notes

- 1) If there is any defective document, the application will not be acceptable. Therefore, please confirm that all of the documents are gathered and there is no mistake in the contents as soon as possible.
- 2) Any false statements made on this application may be grounds for dismissal from university.
- 3) The original documents of various submitted certificate may be required.
- 4) The applicant may be asked to send other additional documents if it is necessary.
- 5) Certificates of Japanese Language Proficiency Test (JLPT) and other certificates may be referred to the Japan Foundation Japanese-Language Proficiency Test Center (JLPT) or other institutions to confirm the contents of the certificates.
- 6) The statements in the received application forms cannot be changed.
- 7) In principle, all application forms should be issued in the last 1 month.
- 8) Once received, the application fee cannot be refunded no matter what reason you have.
- 9) Submitted applications will not be returned except original Certificate of Graduation or other original certificates which cannot be reissued again
- 10) As a result of the examination, we may indicate different courses for the 1 year course and the 1 and a half course.
- 11) If you have a history of not being granted a Certificate of Eligibility by application in the past, your application will not be accepted.

8. Notification of Results

The notification of results will be sent to all of the applicants by the middle of June 2023.
Any call about the results will not be replied.

9. Registration Procedures

Upon receiving notice of successful test scores, the applicant should make payment of registration fees by the deadline, and submit required documents. Applications not submitted will have their test scores nullified. Further details will be provided along with the notice.

◇Payment for tuition and dormitory fees : July 3rd(Mon.), 2023

◇Deadline for submission of admission procedure documents :

Forms must arrive by July 24th(Mon.), 2023

10. Student Fees

(All amounts in Japanese yen)

Items \ Dates	1 Year Course		18 Month Course		
	Enrollment Application Deadline	End of April in following year	Enrollment Application Deadline	End of April in following year	End of October
Enrollment fee	110,000		110,000		
Tuition fees	225,000	225,000	225,000	225,000	225,000
Lab fees	47,000		50,000		
Subtotal	382,000	225,000	385,000	225,000	225,000
Male Dormitory (5 months) ^{※1}	240,000		240,000		
Female Dormitory (one year) ^{※2}	385,800		385,800		
Total (male)	622,000	225,000	625,000	225,000	225,000
Total (female)	767,800	225,000	770,800	225,000	225,000

※The table shows the 2023 fiscal year

※1 There are 12 rooms in the male dormitory available for 5 months. Meals are not provided.

※2 The rooms in the female dormitory are either shared (¥373,800) or single occupancy (¥385,800). Please note that the student of Intensive Japanese course will be assigned to the shared room and the period of residence will be 1 year. Meals are not provided.

11. Submission Address

Kurume University Entrance Examination Center

Mii-machi, 1635

Kurume-shi, Fukuoka-ken

Japan 839-8502

TEL (81)942-44-2160 (direct line) FAX (81)942-43-4539

(Submissions in China)

Kurume University Beijing Educational Exchange Center

B No.408, Fucheng Building,

Jia No.98 Beilishi Road, Xicheng District, Beijing, China

Postal Code: 100037

TEL (86-10)6833-5898 FAX (86-10)6833-4640

Cellular phone: (86)139-0112-3053

Requirements of Certificate of Graduation and Transcripts of Grades

China

Status when applying	Documents you should submit
For people who have graduated from a university	<ol style="list-style-type: none"> 1. Photocopies, including the cover, of Certificate of Graduation issued by the university 2. Transcript of Grades issued by the university (original) 3. Verification Report of Higher Education Qualification Certificate※ 4. Verification Report of China Higher Education Student's Academic Transcript※ 5. Certificate of Enrollment (original) (for those who are still studying in graduate schools)
For people who are still on the register of their universities	<ol style="list-style-type: none"> 1. Photocopies, including the cover, of Certificate of Graduation issued by the (senior) high school 2. Transcripts of Grades issued by the (senior) high school (original) 3. Certificate of Enrollment (original)
For people who have graduated from a (senior) high school	<ol style="list-style-type: none"> 1. Photocopies, including the cover, of Certificate of Graduation issued by the (senior) high school 2. Transcripts of Grades issued by the (senior) high school (original) 3. Verification Report of Higher Education Qualification Certificate ※ 4. Verification Report of China National College Entrance Examination Scores, or Verification Report of China High School Academic Proficiency Test Results (for those who didn't take College Entrance Examination) ※
For people who are still on the register of their (senior) high schools	<ol style="list-style-type: none"> 1. Certificate of Expected Graduation issued by the (senior) high school (original) 2. Transcripts of Grades issued by the (senior) high school (original) <p>※After graduation, the certificate of Graduation issued by the (senior) high school (original), the applicant should submit the photocopies (including covers) of Certificate of Graduation, and Transcript of Grades (original).</p>

※ For applicants who are from China and have not finished 12-year education or entered into any colleges after graduating from high schools, Verification Reports issued by CHSI (China Higher Education Student Information and Career Center) are required. When applying for a verification statement on the website of CHSI, please make sure that the statement will be sent directly to this email address: nyushi@kurume-u.ac.jp by the deadline. You must print out the proof that you applied for a verification statement from CHSI. By post, you must send the proof with your application documents to Kurume University, Admission office by the deadline. (Address: 1635 Mii-machi Kurume-shi Fukuoka-ken, 839-8502 Japan)

Other Countries

Status when applying	Documents you should submit
For people who have graduated from a university	<ol style="list-style-type: none"> 1. Certificate of Graduation issued by the university (original) 2. Certificate of Transcripts of Grades issued by the university (original) 3. Certificate of Enrollment (original) (for those who are still studying in graduate schools) 4. Certificate of Graduation issued by the (senior) high school (original) (for Nepalese and Vietnamese) 5. Transcripts of Grades issued by the (senior) high school (original) (for Nepalese and Vietnamese)
For people who are still on the register of their universities	<ol style="list-style-type: none"> 1. Certificate of Graduation issued by the (senior) high school (original) 2. Certificate of Transcripts of Grades issued by the (senior) high school (original) 3. Certificate of Enrollment (original)
For people who have graduated from a (senior) high school	<ol style="list-style-type: none"> 1. Certificate of Graduation issued by the (senior) high school (original) 2. Certificate of Transcripts of Grades issued by the (senior) high school (original)
For people who are still on the register of their (senior) high schools	<ol style="list-style-type: none"> 1. Certificate of Expected Graduation issued by the (senior) high school (original) 2. Certificate of Transcripts of Grades issued by the (senior) high school (original) <p>※After graduation, the certificate of Graduation issued by the (senior) high school (original), the applicant should submit the photocopies (including covers) of Certificate of Graduation, and Transcript of Grades (original).</p>

◆ Please submit certified true copy of the original certificate.

If it is not possible to submit the originals, applicants must submit certified true copy documents. *

* Only the school (organization) that issued the certificate, an embassy, or a notary public can certify the document.